

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**April 7, 2014**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Woods called the meeting to order at seven o'clock. (7:00) p.m.

Chairman Woods asked the members to pause for a moment of silence.

Chairman Woods asked the members to stand for the pledge of allegiance.

**Roll Call:** Present: Todd Carson, Ron Lytle, John Mehalic, David Graham, Randy Seitz, Dwight Proper, Sue Clarke, Karen Woods

Absent: Joe Womer, Hal Carbaugh

Also Present: Mario Fontanazza and Dr. Joseph Carrico

Chairman Woods requested approval of the minutes of the March 3, 2014 meeting.

Mr. Carson, seconded by Mrs. Clarke, moved to approve the Minutes of the March 3, 2014 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 4/7/14, the Special Account Report as of 4/7/14 were submitted for information.

Mr. Proper, seconded by Mr. Carson, moved to approve The Treasurer and Secretary's Report as of 4/7/14 as submitted.

**Roll Call:** Ayes: Todd Carson, Ron Lytle, John Mehalic, David Graham, Randy Seitz, Dwight Proper, Sue Clarke, Karen Woods

Nayes: None, motion carried.

A list of bills totaling \$579,955.85 was presented for approval.

Mr. Seitz, seconded by Mr. Carson moved to approve the list of bills totaling \$579,955.85 as submitted.

**Roll Call:** Ayes: Todd Carson, Ron Lytle, John Mehalic, David Graham, Randy Seitz, Dwight Proper, Sue Clarke, Karen Woods

Nayes: None, motion carried.

Under Communications, the Minutes of the Professional Advisory Committee Meeting of 4/4/14, the Calendar of Events for the month of April and the Monthly Enrollment Reports as of 4/7/14 were submitted.

Mr. Fontanazza went into detail about the consideration of changing vendors for beverages in the school store. He indicated that the proposals received from Pepsi and Coke were given to the students in Marketing to do a cost analysis. The unit costs were basically a wash. Coke offered a \$500.00 signing bonus and \$3,000.00 a year for the five year term on top of the cost proposal. Pepsi was contacted to include a cash component and they came back with \$2,000.00 a year over the five years. The recommendation later in the agenda under new business was going to be switching to Coke. A long discussion ensued. The merits of a local vendor who employs people who are also our taxpayers and that send students to this school was brought discussed. The sentiment of the board was to go back to Pepsi and ask them to find a way to sweeten their deal.

At 7:11 p.m. the members went into executive session for personnel matters.

The meeting reconvened at 7:45 p.m.

Chairman Woods requested approval of the action items as follows:

- i. Approve low Requested Proposal for a 2015 International Terrastar SFA 4X4 via COSTARS. This will be funded from Capital Reserve funds, Perkins grant funds and general operating funds from the 2014-15 budget.
- ii. Approve resolution 4-7-14-1 authorizing the Director to complete contract(s) with the Pennsylvania Department of Education (Department) via the use of electronic signatures.
- iii. Approve resolution 4-7-14-2 authorizing the Business Manager to move forward with capital lease refinancing and related refinancing timeline via a competitive Request for Proposal.
- iv. Approve textbook and workbook for Building Construction Technology; Carpentry, Author Leonard Koel ISBN-978-0-8269-0809-4, American Technical Publishers
- v. Approve per diem requests.
- vi. Approve changes to Advisory Committees and New Committee members for Well Drilling/Driller (aka Oil and Gas Technician).
- vii. Approve list of budget transfers for 2013-2014

Mrs. Clarke, seconded by Mr. Carson, moved to approve action items as presented.

**Roll Call:** Ayes: Todd Carson, Ron Lytle, John Mehalic, David Graham, Randy Seitz, Dwight Proper, Sue Clarke, Karen Woods

Nayes: None, motion carried.

Mr. Fontanazza reviewed his activities from 3/4/14 through 4/7/14

Chairman Woods asked if there was any old business. None was noted.

Chairman Woods indicated that under new business there were three action items as follows:

- i. Approve school calendar for 2014-2015.
- ii. Approve additions to substitute instructor list for day school and PN.
- iii. Approve 5 year contract with Coca-Cola Bottling.

Mr. Proper, seconded by Mr. Carson, moved to approve the school calendar for 2014-2015.

**Roll Call:** Ayes: Todd Carson, Ron Lytle, John Mehalic, David Graham, Randy Seitz, Dwight Proper, Sue Clarke, Karen Woods

Nayes: None, motion carried.

Mr. Seitz, seconded by Mrs. Clarke, moved to approve additions to substitute instructor list for day school and PN as presented.

**Roll Call:** Ayes: Todd Carson, Ron Lytle, John Mehalic, David Graham, Randy Seitz, Dwight Proper, Sue Clarke, Karen Woods

Nayes: None, motion carried.

Chairman Woods requested approval of the five year contract with Coca Cola Bottling. No motion was made.

Upon motion by Mr. Mehalic and seconded by Mr. Carson, the meeting adjourned at seven fifty-two (7:52) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams  
Secretary, Joint Committee